



Freedom of Information Publication Scheme

Date:.....25/05/2018.....

*Class 1 - Who we are, what we do  
(organisational information, structures, locations and contracts) Published Information*

*How it can be obtained:* Hard copy, Website

*Cost:* Free

Principals: Dr Sean O’Hara, Dr Emma O’Hara and Dr Steve Hackett

	NAME	GDC No.	Full Or Part Time	1 <sup>st</sup> Registered
<i>Dentists</i>	Dr Sean O’Hara	61952	F/T	1987
	Dr Emma O’Hara	62983	P/T	1987
	Dr Steve Hackett	63344	F/T	1988
	Dr Kat Martin	83389	P/T	2004
<i>Hygienist</i>	Mrs Savka Hodson	4476	P/T	1993
<i>Dental Nurses</i>	Miss Amy Ackerman	211591	F/T	2011
	Mrs Sue Jenkins	130855	P/T	2008
	Mrs Lorna Earle	12898	F/T	2008
	Miss Becky Farmiloe	254517	F/T	2014
<i>Practice Manager</i>	Mrs Lucy Moritzen		F/T	
<i>Receptionists</i>	Mrs Lynda Kinchington		P/T	
	Mrs Hayley Lampard		P/T	
	Miss Louise Dennis		P/T	

**CONTACT INFORMATION:**

<i>PRACTICE ADDRESS</i>	119a Winchester Road Chandlers Ford SO53 2DR
<i>TELEPHONE</i>	02380 262607 and 02380 275271
<i>E-MAIL</i>	<a href="mailto:reception.fdp@btconnect.com">reception.fdp@btconnect.com</a> <a href="mailto:lucy.moritzen@btconnect.com">lucy.moritzen@btconnect.com</a> (practice manager)
<i>WEB</i>	<a href="http://www.fryerndental.co.uk">www.fryerndental.co.uk</a> <a href="http://www.hampshireimplantcentre.co.uk">www.hampshireimplantcentre.co.uk</a>
<i>OPENING HOURS</i>	Monday 8am to 5pm Tuesday 9am to 5pm Wednesday 8am to 5pm Thursday 9am to 5pm Friday 8am to 3pm



*Class 2 – What we spend and how we spend it*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<ul style="list-style-type: none"> <li>Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit</li> <li>Information about the previous and current financial years.</li> </ul>	Unavailable	n/a
<ul style="list-style-type: none"> <li>Total annual provision of our contracted services (apportioned costs)</li> <li>The practice provides NHS (to under 18's) and private treatment to patients.</li> <li>We are currently contracted for 1000 UDAs per annum.</li> </ul>	Information regarding the annual costs to the practice to deliver our NHS services is available from the practice principle.	20p per copy £8 per CD or memory stick
<ul style="list-style-type: none"> <li>Details on NHS funding received by the practice and the cost of operating the NHS contract.</li> </ul>	There is currently no NHS funding received by the practice	n/a

*Class 3 - What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Published Information current and previous year.*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Plans for the development and provision of NHS services</i>	the practice currently has no plans regarding the development and provision of NHS services	n/a
<i>Performance data including performance targets</i>	Information regarding targets and our performance against them is available from the practice principle.	20p per copy £8 per CD or memory stick
<i>Practice inspection. Inspection reports by regulators: the Care Quality Commission (CQC)</i>	Our latest CQC report is available on the CQC website at: <a href="http://www.cqc.org.uk/location/1-209986697">http://www.cqc.org.uk/location/1-209986697</a>	

*Class 4 – How we make decisions (decision making processes and records of decisions) Published information current and previous year.*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Records of decisions made in the practice affecting the provision of NHS services</i>	As a small company management decisions are not always recorded. Information may be available from the practice principle.	20p per copy £8 per CD or memory stick



*Class 5 – Our policies and procedures  
(current written protocols, policies and procedures for delivering our services and responsibilities)  
Published information - current.*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>Policies and procedures about customer service</i>	Our patient experience policy (FDP233-PEX) is available from reception.	20p per copy £8 per CD or memory stick
<i>Policies and procedures about employment of staff</i>	Information available from reception includes, but is not limited to: FDP222H – recruitment and selection policy and procedure FDP233-EIN – employment and induction policy FDP227A – disciplinary procedure FDP227B – grievance procedure FDP227D – capability procedure	20p per copy £8 per CD or memory stick
<i>Equality and diversity policy</i>	FDP233-EQD - equality, dignity and human rights policy, available from reception	20p per copy £8 per CD or memory stick
<i>Health and safety policy</i>	FDP250C – health and safety policy available from reception	20p per copy £8 per CD or memory stick
<i>Infection control policy</i>	FDP257A – infection control policy FDP257B – infection control procedures Available from reception	20p per copy £8 per CD or memory stick
<i>Radiation protection checklist</i>	Information from our radiation protection folder is available from the practice manager	20p per copy £8 per CD or memory stick
<i>Complaints procedures (including those covering requests for information and operating the publication scheme)</i>	G110C – complaints procedure is displayed in reception and on the practice websites. Copies are available from the practice manager	Free
<i>Records management policies (records retention, destructive and archive)</i>	FDP233-REM – record management policy is available from reception	20p per copy £8 per CD or memory stick
<i>Confidentiality and data protection policies</i>	FDP233-CON – confidentiality policy FDP233-DPT – data protection policy Available from reception	20p per copy £8 per CD or memory stick
<i>Policies and procedures for handling requests for information</i>	Requests for information are covered in our data protection policy (FDP233-DPT), which is available from reception	20p per copy £8 per CD or memory stick
<i>Practice information leaflet</i>	Available at reception	free



*Class 6 – Lists and registers  
(currently maintained lists and registers only)*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>None held</i>		n/a

*Class 7 – The services we offer  
(information about the services we offer, including leaflets, guidance and newsletters produced by the public)  
Current information only*

<i>Published Information:</i>	<i>Availability:</i>	<i>Cost:</i>
<i>The services provided under contract to the NHS</i>	Information about the services we offer is outlined in our practice information leaflet, which is available from reception and on our websites.	free
<i>Charges of any of these services</i>	Information regarding charges for NHS services is in our practice information leaflet available from reception and on the websites.	free
<i>Information leaflets</i>	We have a range of leaflets, free of charge and available at reception, including: <ul style="list-style-type: none"> <li>• Safeguarding Your Personal Information</li> <li>• Practice Information Leaflet</li> <li>• Dental Implants Information</li> <li>• Periodontal Disease</li> <li>• Dental Phobia</li> <li>• Home instructions for Post Extraction</li> <li>• Home instructions for post minor oral surgery</li> <li>• Root Canal Treatment</li> <li>• Oral hygiene at home</li> <li>• Tooth whitening</li> <li>• Wisdom Tooth Removal</li> <li>• Tooth Decay in Children</li> <li>• Tooth Decay in Older Adults</li> </ul>	Free